



# INVICTA MOUNTAINEERING CLUB RISK ASSESSMENT FOR RESIDENTIAL

<b>Event name</b>	IMC "Have a go" event	<b>Event location</b>	
<b>Event description</b>	Hill walking, mountaineering, wild camping, scrambling	<b>Event base</b>	
<b>Event dates</b>		<b>Scout sections involved</b>	All leaders from any section, Network, Explores, Scouts
<b>Event Leader</b>	Neil Pickford (ML Summer)	<b>Risk Assessment written by</b>	Neil Pickford, Judy Young (IMC Team Leader)

Accommodation is provided indoors and is group-catered. A NAN form must be completed and submitted prior to all events. IMC uses the centre regularly and the centre's own instructions/RA are reviewed for any site-specific details.

<b>Hazard: Risk</b>	<b>Who is at risk?</b>	<b>Likelihood/ Seriousness</b>	<b>Control Measures</b>	<b>Review and Revise</b>
Centre features	All Participants	Possible/not serious	<ul style="list-style-type: none"><li>Establish local geography, including facilities, boundaries and non-access areas such as car parks or maintenance areas.</li><li>Where necessary, mark facilities appropriately for males/female, adult/YP only etc</li><li>Discourage bare feet, appropriate footwear should be worn</li><li>Discourage running around the centre</li></ul>	
Drinking Water: <i>Illness from waterborne disease</i>	All Participants	Unlikely/ Possible	<ul style="list-style-type: none"><li>Many remote centres are not on the mains supply and use UV or carbon filtration systems. Note to participants that water may be a little discoloured but is safe.</li><li>Follow any specific advice from centre/accommodation regarding drinking water</li><li>If any concerns, boil all drinking water and inform participants to see the doctor if they become unwell after the event</li></ul>	
Waste: <i>Illness from infection or vermin</i>	All Participants	Possible/ Serious	<ul style="list-style-type: none"><li>Ensure participants know where both waste water and general waste should be disposed of</li><li>Use recycling facilities if provided</li></ul>	
Food Hygiene: <i>Illness</i>	All Participants	Possible	<ul style="list-style-type: none"><li>Ensure the centre has suitable facilities for storing and cooking food</li><li>Ensure the event caters for sufficient cleaning facilities</li><li>Ensure surfaces, cooking, eating and food storage facilities are clean before and after use</li><li>Capture any allergies or other dietary requirements on even application form and plan menu appropriately (if group-catering)</li></ul>	
Fire: <i>Carbon monoxide poisoning, suffocation, burns</i>	All Participants	Possible/ Very Serious	<ul style="list-style-type: none"><li>Observe all fire evacuation procedures provided by the centre</li><li>Ensure that fire doors are unlocked (but not propped open)</li><li>Note locations of extinguishers and ensure fire and CM alarms are working</li><li>Ensure clear and safe egress and access to all areas is maintained at all times</li><li>Clean up any spillages immediately</li></ul>	



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Cooking: <i>Fire, carbon monoxide poisoning, burns and scalds, hot surfaces</i>	All Participants	Possible/ Serious	<ul style="list-style-type: none"><li>Follow all instructions provided by the centre, including extraction and ventilation.</li><li>Restrict numbers allowed in the cooking area – adults only unless YP are specifically requested to help</li><li>Ensure suitable first aid is readily available</li></ul>	
Personal Hygiene: <i>Illness</i>	All Participants	Unlikely/ Possible	<ul style="list-style-type: none"><li>Ensure centre has suitable toilets, washing and showering facilities (including for the safe disposal of feminine hygiene products)</li><li>Ensure suitable supplies of personal hygiene supplies and facilities – both by the centre, event organiser and the participants (via kit list)</li><li>Strongly encourage hand-washing before eating and after toileting</li></ul>	
Safeguarding:	All Participants	Possible/ Serious	<ul style="list-style-type: none"><li>Ensure that suitable sleeping and privacy arrangements are put into place</li><li>No mixed rooms (unless sufficient privacy and separation can be ensured) <i>NOTE: mixed include male/female and under 18 / over 18</i></li><li>Establish suitable procedures for toilet and shower facilities to avoid mixed use</li><li>Ensure clear access and egress from sleeping quarters, including lighting</li></ul>	
Behaviour:	All Participants	Possible	<ul style="list-style-type: none"><li>Capture any potential behaviour issues on the application form (ADHD, Autism etc) and plan appropriately, informing party leaders</li><li>Ensure safe and appropriate behaviour is observed from both adults and YPs at all times while in the centre.</li><li>Inappropriate behaviour (by both adults and YPs) should be dealt with swiftly by the party and/or event leaders. Dynamic assessment required as will depend on the circumstances</li><li>If the participant refuses to comply or change behaviour then consider sending them home or calling YPs parents to come and collect them.</li></ul>	
Free time <i>Straying out of bounds, getting lost, injury, poor behaviour</i>	All Participants	Possible	<ul style="list-style-type: none"><li>Remind participants about expect behaviour and responsibilities to others in the building</li><li>Inform participants of the site boundaries</li><li>Inform participants of any potential dangers on site</li><li>Where applicable, set a curfew to be in bed</li><li>Inform participants in which room the appropriate leader is staying in case of issues or emergencies</li><li>If allowed off site, inform YPs of expected minimum group size (usually 3)</li></ul>	